

MORTGAGE LOAN OFFICER TRAINING I

This course is designed for individuals seeking or considering a career as a mortgage loan officer. Price includes Qualifier Plus IIIx calculator and study guides for both courses. This course, coupled with Mortgage Loan Officer Training II, prepares students for the state examination.

code:	GSBUS-009-M1		
start date:	Feb 16	days:	MW
time:	07:00PM-09:00PM	duration:	10 SESSIONS
cost:	\$219	location:	MAC 118

MORTGAGE LOAN OFFICER TRAINING II

This course is an extension of Mortgage Loan Officer Training I. Learn how to adjust to client situations, and select the appropriate loan programs to fit the client's unique situation. A Qualifier Plus IIIx calculator is included in the Level I class cost and is required for Level II. Legal aspects of the business also are discussed. This course, coupled with Mortgage Loan Officer Training I, prepares students for the state examination.

code:	GSBUS-012-M1		
start date:	Mar 30	days:	MW
time:	07:00PM-09:00PM	duration:	10 SESSIONS
cost:	\$159	location:	MAC 118

ILLINOIS BROKER MANAGEMENT

This is a mandatory 6-hour continuing education course for real estate brokers licensed in the state of Illinois. This course also can be used to satisfy the 6-hours of elective continuing education for real estate salespersons. The learning objectives for this course are as follows: broker licensing & responsibilities, agency agreements and issues, office management and escrow responsibilities, risk reduction, and disciplinary actions.

code:	PIBUS-118-MC		
start date:	Apr 4	days:	S
time:	09:00AM-03:30PM	duration:	1 SESSION
cost:	\$149	location:	MAC 112

CREATIVE FINANCING AND INVESTMENT IN REAL ESTATE

Learn new ways to finance real estate investments and how to find real estate investment opportunities. The class covers limited partnerships, wrap-around mortgages, refinancing, trade and exchange of properties, pledges, and construction loans.

code:	PIBUS-031-MC		
start date:	Apr 4	days:	S
time:	09:00AM-12:00PM	duration:	2 SESSIONS
cost:	\$69	location:	MAC 108

INTRODUCTION TO GRANT WRITING

Learn where to locate grant sources, how to submit an application, write a proposal, and incorporate proper form and style. Utilize these skills in non-profit, educational environments.

code:	GSBUS-071-M1		
start date:	Mar 14	days:	S
time:	08:00AM-12:00PM	duration:	2 SESSIONS
cost:	\$109	location:	MAC 111

EFFECTIVE BUSINESS WRITING

The need for clear and effective writing skills is essential in any business. Learn to organize information, integrate the principles of readability, brush up on grammar and style, and improve writing skills.

code:	GSBUS-093-EE		
start date:	Feb 19	days:	TH
time:	06:00PM-07:30PM	duration:	5 SESSIONS
cost:	\$79	location:	EE